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## Guest & Side Chairs

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### Q1. How many guest chairs should I put in front of my desk?

**A:** Two is the standard for a private executive office. One chair is the minimum in a small space. If you regularly host meetings at your desk with 3+ people, three chairs work — or better, have a small conference table nearby for those meetings.

### Q2. Should guest chairs match my desk chair?

**A:** Not necessarily, but they should coordinate. Matching exactly (same model, same color) can look overly formal and is usually impractical given that task chairs and guest chairs serve different functions. Coordinate metal finishes, color family, and formality level rather than exact model.

### Q3. What's the difference between sled-base and four-leg guest chairs?

**A:** Sled base uses a continuous curved metal rail — contemporary look, stable, easy to move. Four-leg is more traditional, more visual weight, but harder to stack. Sled base dominates contemporary offices; four-leg suits traditional settings.

### Q4. Are armless guest chairs comfortable for waiting areas?

**A:** For 15–30 minute waits, armless chairs are adequate. For longer waits (medical offices, legal waiting areas), chairs with arms significantly improve comfort. Armless chairs allow tighter spacing and are easier to rearrange, which is often worth the comfort trade-off.

### Q5. What fabric durability rating should I look for?

**A:** At minimum 100,000 double rubs for commercial use. High-traffic areas like reception and waiting rooms benefit from 250,000+ double rub-rated fabrics. Look for fabrics labeled 'contract-grade' — they're tested specifically for commercial environments.

### Q6. Can I use residential-grade chairs in an office?

**A:** For very light use (private offices with infrequent visitors), residential chairs can work. For waiting rooms, reception, or heavy-traffic areas, commercial-grade construction and fabrics are necessary. Residential chairs lose structural integrity much faster under commercial use patterns.

### Q7. How do I clean office guest chair upholstery?

**A:** Check the cleaning code on the fabric label: W (water-based cleaner), S (solvent/dry clean), WS (either), X (vacuum only). Most commercial fabrics are W or WS coded and clean with mild soap and water. Spot-test any cleaner in a hidden area first.

### Q8. What's a COM chair?

**A:** COM stands for Customer's Own Material — the manufacturer will upholster the chair in fabric you provide. This lets you match the exact fabric used elsewhere in your office. COM chairs are a common option

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for large installations where finish consistency matters.

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**Q9. How heavy are guest chairs — can I move them easily?**

**A:** Most upholstered guest chairs weigh 12–20 lbs. Hard-shell or sled-base chairs are often lighter (8–15 lbs). Chairs with heavy wooden frames can run 25–35 lbs. If you need to rearrange frequently, lighter chairs (or ones that stack) make a practical difference.

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**Q10. What's the right seat height for a guest chair?**

**A:** Standard seat height is 17"–19", matching typical desk and table heights. Chairs lower than 17" can feel uncomfortable when sitting across from a desk. Ensure guest chair seat height is close to the executive's chair seat height — a big difference looks awkward.

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